

3600 PENN ASSOCIATES, LLC

SUBLET REQUEST FORM

Tenant Name(s):
Unit Address:
Subletter Name(s)

Date Completed:

Date of Effective Sublease:

Reason for Sublet Request:

Assuming Tenant is otherwise in good standing and Subletter is approved in writing by Landlord, receipt of \$ _____ (One Month's Rent) plus \$100.00, will warrant Landlord approval to sublet the above-referenced unit.

Tenant hereby agrees as follows:

Tenant's Initials

Tenant shall remain 100% responsible to fulfill all Residential Lease obligations until expiration.

Tenant shall be responsible for providing subletter keys and unit orientation as needed.

Tenant and Subletter will arrange to meet together at Landlord's office at Landlord's convenience.

I/We warrant the address below as a legal mailing address and agree that future communication and/or legal paperwork (Including Security Deposit Return at Residential Lease expiration) shall be deemed received by Tenant if mailed to said address:

Forwarding Address:

Tenant(s) Signature(s)

Landlord reserves the right to verify the information provided above and Tenant fully understands that any misrepresentation may result in legal action to enforce any and all remedies under the Residential Lease and may result in a judgment that will be recorded and may adversely impact Tenant's credit.